

MEMORANDUM

State of Alaska

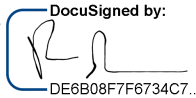
Department of Transportation & Public Facilities
Office of the Commissioner

TO: Angie Spear,
Interim Anchorage International Airport
System and Fairbanks International
Airport Director

DATE: May 8, 2024

PHONE NO: 465-3900

FROM: Ryan Anderson, P.E.
Commissioner

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SUBJECT: AIAS Administrative,
Leasing and Planning
Actions

This memo clarifies the Alaska Department of Transportation and Public Facilities (DOT&PF) Commissioner's role in the Alaska International Airport System (AIAS).

Overall, the DOT&PF Commissioner's role in AIAS is outlined in the DOT&PF Policy and Procedures, the Alaska State Statutes and Alaska Administrative Code. This memo is limited to the following actions: administrative, leasing and development, and planning and zoning.

Administrative Actions:

The Alaska DOT&PF Administrative Actions Policy and Procedure 01.01.030 outlines the delegation of authority for interagency actions.

The responsibilities of audit, in state travel and moving expenses, grant award and grant acceptance are delegated to Interim Anchorage International Airport System and Fairbanks International Airport Director, Angie Spear.

The Commissioner retains signature authority for interagency actions, including memorandums of understanding, memorandums of agreement and mutual aid agreements with local, state, and federal governments, as well as any other non-profit, advocacy groups, or other outside entity.

Leasing and Development Actions:

17 AAC 42 article 2 outlines the authorizations required for the use of International Airport Property.

For airport leasing and property development actions that will result in improvements exceeding \$10M in value; will require wetlands credits or land exchange; will require development within 500' of the ANC airport boundary; or any other leasing action or development that may generate significant public interest, obtain approval from the Commissioner prior to offering a lease, permit, concession, or other interest / use of airport property. In addition, for these same development actions, obtain prior approval from the Commissioner before issuing an Airport Building Permit.

Notify the Commissioner prior to termination of any lease, or denial of a lease extension. Also notify the Commissioner prior to any condemnation of a leasehold or improvements.

Planning and Zoning Actions:

17 AAC 42.145 outlines authorizations required for planning and zoning actions.

Prior to initiating master planning actions, land use determinations, or zoning plans, obtain prior approval from the Commissioner.

cc: Tyson Gallagher, Chief of Staff, Office of the Governor